



505 E. 2600 N. North Ogden, UT 84414
[O] 801-782-7211 | [F] 801-737-2219
E-Mail aspend@nogden.org
www.northogdencity.com

Exhibit A

EMPLOYMENT APPLICATION

FULL-TIME / PART-TIME

NORTH OGDEN CITY IS AN EQUAL OPPORTUNITY EMPLOYER

We appreciate your interest in working at North Ogden City. As an equal opportunity employer, our employment practices are in accordance with the laws that prohibit discrimination due to race, sex, sexual orientation, age, disability, or national origin. This application form was designed for use by persons applying for various types of positions – professional, technical, clerical, and administrative. Please answer only the questions that apply. All information will be treated confidentially. Additional information may be provided by attaching a resume.

Title of Position Applying for: _____ Date: _____

Wage Desired: \$ _____ Available to work: _____ Evenings _____ Early Mornings _____
_____ Days _____ Weekends _____

PERSONAL INFORMATION

Name: _____

Address: _____

Telephone No: Home: _____ Cell: _____

E-Mail Address: _____

Do you have any relatives working for the City? No Yes

If yes, please list their name: _____

Are you a US Citizen? No Yes

If naturalized, please provide date of citizenship & country of birth. _____

List any other names used: _____

Do you have a valid Utah Driver's License? No Yes CDL: No Yes

Have you ever been employed with North Ogden City before? No Yes

If yes, please give date(s): _____

EDUCATION AND TRAINING

	Name of School	City and State	Major Subject / Degree	Degree / Diploma & Number of Years attended / Year graduated
High School				
College / University				
College / University				
Trade School / Special Training				

LICENSES / CERTIFICATES – PLEASE ATTACH COPIES OF CERTIFICATES

License / Certificate	Expiration Date	In Progress	Completion Date

List Awards, Scholarships, Honors, etc. received: _____

EMPLOYMENT HISTORY

This portion of the application must be completed even if a resume is submitted. Starting with the most recent employer, list full and part-time jobs, summer or volunteer work during the last 10 years. Include periods of military service, self-employment, and unemployment. Please leave no unexplained gaps. Attach a separate sheet if necessary.

1) Present Employer: _____

Address: _____

Phone Number: _____ **Employed From:** _____ **to:** _____
(MM/YYYY)

May we contact this Employer? ___ No ___ Yes

Supervisor's Name: _____ **Title:** _____

Job Title: _____ **Salary: Start: \$** _____ **Last: \$** _____

Reason for leaving: _____

Describe your work: _____

2) Previous Employer: _____

Address: _____

Phone Number: _____ **Employed From:** _____ **to:** _____
(MM/YYYY)

May we contact this Employer? ___ No ___ Yes

Supervisor's Name: _____ **Title:** _____

Job Title: _____ **Salary: Start: \$** _____ **Last: \$** _____

Reason for leaving: _____

Describe your work: _____

3) Previous Employer: _____

Address: _____

Phone Number: _____ Employed From: _____ to: _____
(MM/YYYY)

May we contact this Employer? No Yes

Supervisor's Name: _____ Title: _____

Job Title: _____ Salary: Start: \$ _____ Last: \$ _____

Reason for leaving: _____

Describe your work: _____

4) Previous Employer: _____

Address: _____

Phone Number: _____ Employed From: _____ to: _____
(MM/YYYY)

May we contact this Employer? No Yes

Supervisor's Name: _____ Title: _____

Job Title: _____ Salary: Start: \$ _____ Last: \$ _____

Reason for leaving: _____

Describe your work: _____

REFERENCES

Name: _____

Phone: _____ Relationship: _____

Employer / Position: _____

Address (City and State): _____

Name: _____

Phone: _____ Relationship: _____

Employer / Position: _____

Address (City and State): _____

Name: _____

Phone: _____ Relationship: _____

Employer / Position: _____

Address (City and State): _____

This application will be kept in North Ogden City's active files only until the position for which it was submitted is filled. If the applicant is not hired, the applicant must complete a new application to be considered for employment.

I certify that all statements made in this application and attachments are true and complete and that any misstatement of material fact may subject me to disqualification or immediate termination. I also agree to allow the City to obtain criminal and other job related information about me, and I authorize previous employers to provide information about my work history. I also understand that I may be informed of their contents by submitting a written request and that I have the right to respond to any findings which I believe to be incorrect.

Signature

Date