REGISTRATION OF A BUSINESS NAME
All persons doing business in Utah under an assumed business name must register with the Department of Commerce. For your convenience the State provides a One-Stop Online Business Registration.
Place: Heber Wells Building, 160 E 300 S, Salt Lake City
Phone: 801-530-4849
Website: www.utah.gov/business

DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING (DOPL)
Some businesses may require a special state license, (i.e. CPAs, cosmetologists, contractors, doctors, massage therapists, etc.)
Place: Heber Wells Building, 160 E 300 S, Salt Lake City
Phone: 801-530-6628
Website: http://dopl.utah.gov

STATE SALES TAX NUMBER
For information on Sales and Use Tax Numbers or other applicable state taxes, contact the Utah State Tax Commission.
Place: 210 N 1950 W, Salt Lake City Phone: 801-297-2200
Place: 2540 Washington Blvd 6th Floors, Ogden City Phone: 801-626-3460
Website: www.tax.utah.gov

FEDERAL EMPLOYER IDENTIFICATION NUMBER (EIN)
If your business has employees or operates as a Corporation or Partnership, you must apply for an Employer Identification Number (EIN) using the Internal Revenue service’s Form SS-4
Place: 50 S 200 E, Salt lake City Phone: 801-779-6963
Place: 324 25th Street, Ogden Phone 801-625-5583
Website: www.irs.gov

UTAH LABOR LAWS
For information Wage and Hour Issues, Worker’s Comp, workplace Safety and more, contact the Utah Labor Commission.
Place: 160 E 300 S, ste. #300, Salt Lake City Phone: 801-530-6800
Website: www.laborcommission.utah.gov

WEBER COUNTY HEALTH DEPARTMENT, ENVIRONMENTAL HEALTH SERVICES DIVISION
For food handler’s permits or to request an inspection on a food establishment, nursing home or daycare facility, contact the Weber County Health Department: Weber-Morgan Health Dept.
Place: 477 23rd Street, Ogden, UT 84401 Phone 801-399-7100
Website: www.webermorganhealth.org

UTAH DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL IDENTIFICATION (BCI)
Contact BCI for a criminal history disclosure.
Place: 3888 W 5400 S, Salt Lake City Phone 801-965-4445
Website: www.bci.utah.gov

ALCOHOLIC BEVERAGE CONTROL
Contact the Utah Department of Alcoholic Beverage Control if you plan on selling any alcohol on premise. New retailers for off-premises beer sales requires a new license.
Place: 1625 S 900 W, PO Box 30408, Salt Lake City, 84130-0408 For On-Premise Permits: Phone 801-297-2200
Website: www.abc.utah.gov

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TOBACCO/CIGARETTE SALES – WEBER/MORGAN H.D. – NEW PERMIT
The sale of cigarettes and/or tobacco requires a license from the Utah State Tax Commission. (See above). New retailers require a license from Weber-Morgan Health Dept.
Place: 477 23rd Street, Ogden, UT 84401 Phone 801-399-7100
Website: www.tax.utah.gov

BUREAU OF CHILD CARE LICENSING
Contact the Utah State Department of Health, Bureau of Child Care Licensing if you are planning to open a child care/daycare facility in your home or in a commercial location.
Place: Northern Region Office, 189 S State Street, Ste. #200, Clearfield Phone: 801-525-1400
Website: http://health.utah.gov/licensing