

## ORDINANCE 2020-10

### AN ORDINANCE AMENDING NORTH OGDEN CODE TITLE 3 CHAPTER 4 ASSET BUDGETING INFORMATION

**WHEREAS;** North Ogden City financial procedures track and plan for the repair and replacement of certain capital assets; and

**WHEREAS;** North Ogden City owns and maintains a complex network of utilities and physical infrastructure; and

**WHEREAS;** The City Finance Department has the responsibility to track assets in the City; and

**WHEREAS;** The Department Heads are responsible for insuring their department functions appropriately, plans, and operates within budget constraints ; and

**WHEREAS;** The City Council wants to clarify ongoing procedures for the Finance Department by using generally accepted accounting procedures as opposed to specific rules which only apply to North Ogden City

**NOW THEREFORE, BE IT ORDAINED** by the North Ogden City Council that the North Ogden City Code be amended and chapter in Title 3 Revenue and Finance entitled 3-4: Asset Budgeting Information be rescinded.

**SECTION 1: Title 3 Chapter 4 entitled “3-4: ASSET BUDGETING INFORMATION” shall be rescinded from the code of ordinances of North Ogden City.**

- ~~A. Department Head Asset Records: Each Department Head shall establish and maintain a list of current assets in a database or spreadsheet including the following required information about each asset
  - ~~1. Installation or original service date; and~~
  - ~~2. Life expectancy; and~~
  - ~~3. Cost to repair or replace.~~~~
- ~~B. Finance Department Asset Information Review: Each department asset list will be reviewed annually for completeness and accuracy by the Finance Director. The Finance Director shall present the results of this review to the City Council prior to adopting the tentative budget each year. The Finance Director will also present to the City Council the reason why this information is important for budget considerations.~~
- ~~C. Depreciation Calculations: The Finance Director will calculate the amount of depreciation for the current fiscal year plus the amounts for the next three years.~~

~~This information will be presented to the City Council during the annual budget planning meetings.~~

- ~~D. Depreciation Funds: Funds identified by the City Council to repair and replace city assets shall be set aside and only used for this purpose.~~
- ~~E. Fund Balance Information: The Finance Director will provide to the City Council during the budgeting process; prior year fund balances, current year fund balances and expected next fiscal year fund balances based on anticipated budget approvals. This information shall be presented at a City Council meeting prior to the meeting where the tentative budget is accepted.~~
- ~~F. Protection of Depreciation Funds: All funds which have been reserved for the replacement of assets which are at the end of their expected life may not be spent, encumbered, or otherwise used towards any other expense except for the purpose for which they were originally reserved unless:
  - ~~1. The City Council holds a public hearing in accordance with State Code related to the transfer of balances between funds; and~~
  - ~~2. The five voting members of the City Council unanimously approve the expenditure of depreciation funds.~~~~

**SECTION 2:** This ordinance shall take effect upon adoption and posting in three public locations within the City.

**PASSED and ADOPTED this 9<sup>th</sup> day of June.**

**North Ogden City:**



**S. Neal Berube**  
**North Ogden City Mayor**

**CITY COUNCIL VOTE AS RECORDED:**

	<b>Aye</b>	<b>Nay</b>
<b>Council Member Barker:</b>	<u>  X  </u>	___
<b>Council Member Covering:</b>	<u>  X  </u>	___
<b>Council Member Ekstrom:</b>	<u>  X  </u>	___
<b>Council Member Stoker:</b>	<u>  X  </u>	___
<b>Council Member Swanson:</b>	<u>  X  </u>	___

**(In event of a tie vote of the Council):**

<b>Mayor Berube</b>	___	___
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**ATTEST:**



*S. Annette Spendlove*  
**S. Annette Spendlove, MMC**  
**City Recorder**